



2000 Forest Ridge Drive, Bedford Texas 76021
www.bedfordtx.gov (817) 952-2179

Open: December 02, 2015
Close: Until filled

JOB POSTING
Director of Public Works
Full Time
Monthly Salary: \$8,977

JOB SUMMARY:

Manages the Public Works and Engineering functions of the City. Directs, manages, and supervises the activities of the Engineering and Public Works Department personally or through subordinate supervisors.

MINIMUM QUALIFICATIONS:

- Bachelor's degree in Engineering or Civil Engineering, five years of professional/supervisory experience or any equivalent combination of education or experience.
- Texas Professional Engineer License is required.
- Master's degree and Professional Engineer (PE) certification desired.

SKILLS AND EXPERIENCE:

- Manages and directs employees responsible for construction, and maintenance of City's infrastructure including streets, signs/signals, drainage, water, and sewers. Responsible for fleet maintenance, Public Works related purchasing and contractual services administration. Selects, trains, and evaluates performance of employees.
- Develops, recommends, and implements policies and procedures for area of responsibility
- Prepares and administers the operations budget.
- Prepares and presents Public Works Department issues to City management and City Council.
- Ensures contractual agreements are met and that the City is properly serviced by the construction and installation of facilities and improvements made by contractors.
- Communicates with public and resolves their concerns and issues.

TO APPLY:

Applications are available at Human Resources, 2000 Forest Ridge, Bedford, Texas, 76021; or on our web site (www.bedfordtx.gov).

Equal Opportunity/ Affirmative Action Employer